INSPIRATION MINISTRIES
JOB ADVERTISEMENT – INSPIRED COFFEE GENERAL MANAGER
REV. NOVEMBER 10, 2026

General Manager, Inspired Coffee

Inspired is more than a coffee shop. It's a social cause – a business with a mission that employs people with intellectual, developmental, and physical disabilities as trainees, and we train, coach and, over time, help them secure community employment. Inspired is the home of the training program created by Inspiration Ministries in 2020 to address the employment and transition needs for people with disabilities in our area.

Come lead the team and make an impact on the lives of people with disabilities and spread our message of hope and inclusion.

Looking for a one-of-a-kind opportunity?
We are looking for a passionate, energetic, and inspiring leader with an entrepreneurial, small business owner mindset to drive all aspects of Inspired's operational performance and provide day-to-day supervision of the Assistant Manager, Shift Supervisors, and Baristas/Cashiers. Additionally, the General Manager works collaboratively with the Occupational Training Director to ensure the objectives of the training program are achieved. We need a strong leader to train, coach, develop, and align the team to drive results.

Why Work For Us?

- Competitive pay - $60,000+ based on experience.
- Comprehensive benefits package
- Enjoy coming to work every day knowing you have made a difference in the lives of people with disabilities
- Be part of a mission, not just a job! Check us out online – www.inspiredcoffee.org.

Benefits & Conditions:

- 60-day waiting period for enrollment
- Health plan reimbursement for marketplace coverage
- Dental Insurance
- Vision Insurance
- Free Basic Life Insurance, Short Term Disability, Accidental Death, and Dismemberment Insurance
- 401(k) Retirement Plan
- Referral Bonus

Responsibilities:

- Full P & L Responsibility
    - Develops and continually monitors the budget and key performance indicators, taking expedient action to achieve daily, weekly, and monthly targets.
    - Daily manages labor costs, flexing staffing levels as needed to match customer and sales volume; effectively manages cost of goods sold to target and other expenses to maintain budget compliance.
- Creates and implements sales initiatives, strategies, plans, etc. to increase revenue (i.e., expand menu offerings, specials, promotions, new programs, pricing adjustments, etc.).
- Inventory management – In collaboration with Assistant Manager and Shift Supervisors, conducts monthly inventory count/audit, maintains tight controls and acceptable minimal levels of shrinkage, etc., reports monthly to Accounting Department.

- Orders all products, supplies and consumables for the store, ensuring sufficient, but not excessive, inventory levels.
- In collaboration with Occupational Training Director, ensures operational needs and trainee/training program needs are aligned and synchronized so that store initiatives, offerings, etc. are seamlessly launched/rolled out.

Experience, Qualifications, and Requirements:

Education	Associate's degree in business, finance or related field (bachelor's degree preferred), or proven experience managing business financials.
Experience	3+ years' experience as a supervisor or manager in high volume food and beverage or merchandise operations, or other related management experience. Embraces the opportunity to develop future leaders. Previous non-profit leadership experience helpful but not required.
Qualifications/ Requirements	• Ability to work nights and weekends • Valid Driver's license • Demonstrated experience understanding / using internal management and financial reports. • Knowledgeable and strong working knowledge of Microsoft Word, Power Point, Excel • Excellent communication and organizational skills • Ability to lift up to 50 lbs.